

Administrative Series—2000

**PRESENTATIONS ON COLLEGE CAMPUSES OR CENTERS—
SCHEDULING OF ON-CAMPUS INDIVIDUALS AND GROUPS**

Salem Campus

Student Sponsored:

1. Contacts **Student Life** department with request.

College Program or

Department Sponsored:

1. Contacts **Scheduling** office with request.

Outreach Campuses or Centers

Students or employees wishing to utilize space on Outreach Campuses or centers shall contact the appropriate **Outreach Campus or center director**.

If approved, sponsor works with **appropriate college** department to arrange for and publicize the presentation (e.g. facilities, marketing, Northwest Innovations, etc.).

September 9, 1991

Adopted College Council

March 8, 2006

Revised

February 26, 2015

Revised by College Executive Administration